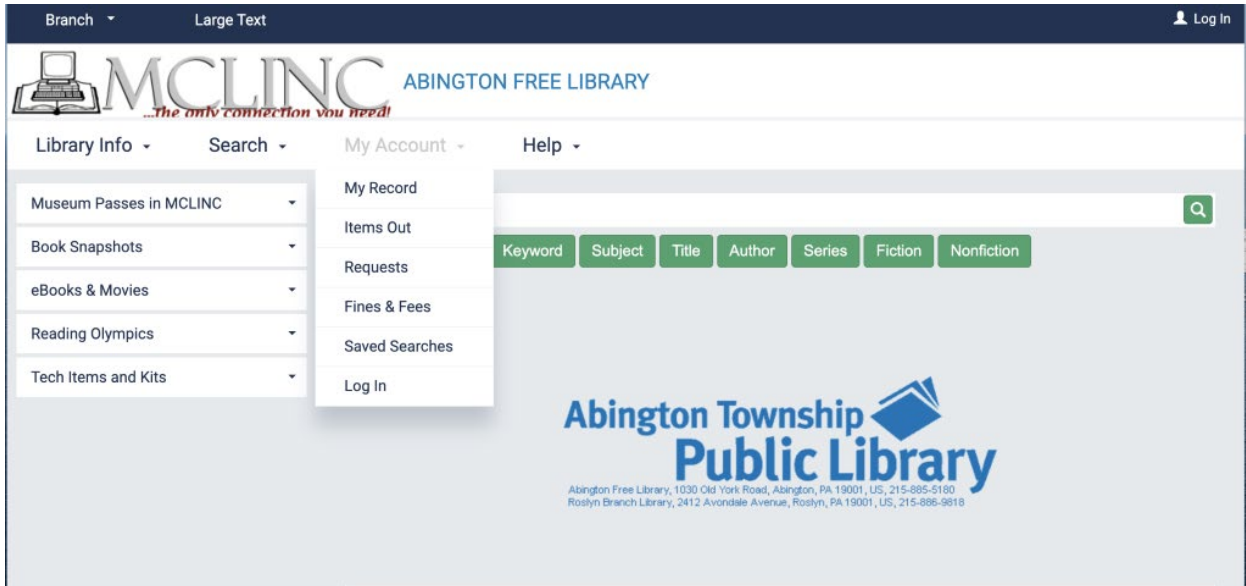
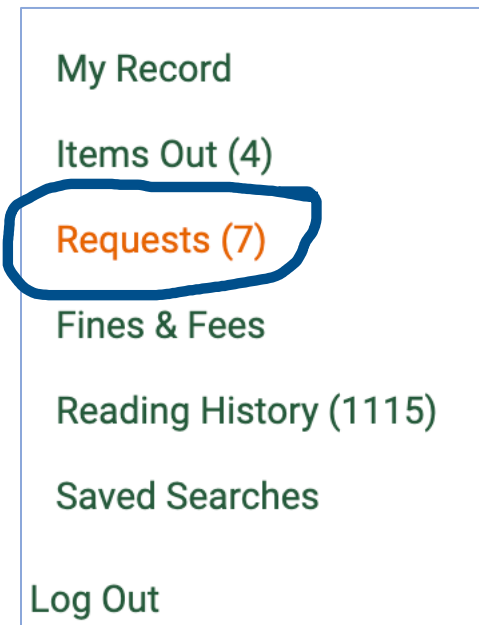


Managing Your Requests and Cancel Holds

Logon to your patron Account, <https://mclinc.polarislibrary.com/polaris/default.aspx>





Once logged in, go to your Requests. In the desktop view, this will be on the left-hand side of the screen. On a mobile device, scroll down to My Account and tap on Requests.



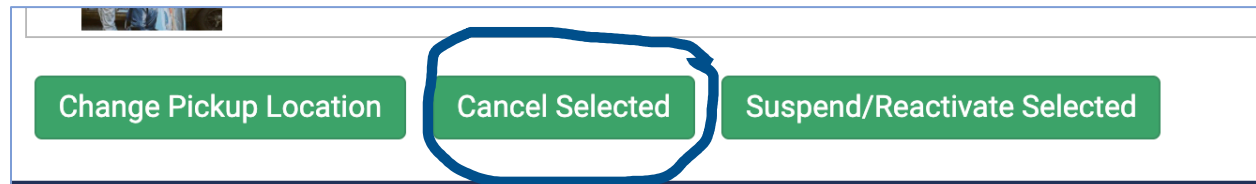
You can cancel requests with the status with the status **On Waiting List, Active, Inactive, or Pending**. Tap on specific titles or choose all items in your holds queue to cancel all items. Once the appropriate titles are selected, tap on the button to Cancel Selected titles and the holds will be canceled.

Choose option one if you would like to cancel all your requests.

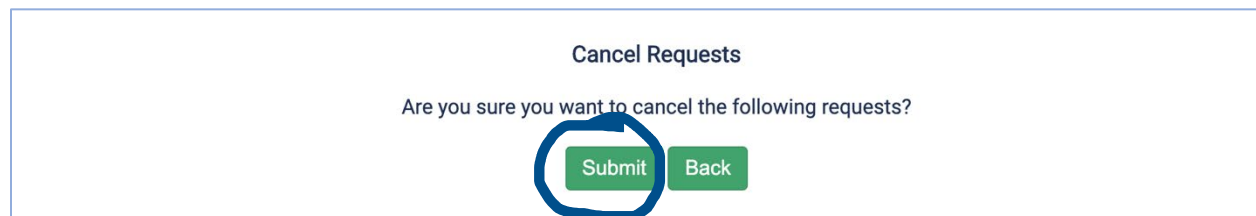
Choose option 2 if you would like to cancel a specific request(s.)

Requests		
<input type="checkbox"/>	Title	Status
<input type="checkbox"/>	 Harriet [videorecording (DVD)]	On Waiting List (since 2/10/2020)
<input checked="" type="checkbox"/>	 A woman like her : the story behind the honor killing of a social media star by Maher, Sanam, author.	On Waiting List (since 2/23/2020)
		On

Scroll to the bottom of the screen and tap on the button, Cancel Selected



Confirm that you would like to proceed with canceling your requests and tap on the submit button. You can choose the Back button and return to your requests.



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